

875—65.3(21,89A) Organization of board.

65.3(1) The board shall be composed of the commissioner or the commissioner's designee and eight additional members appointed by the governor and confirmed by the senate.

65.3(2) The eight appointed members of the board shall include:

- a.* Two representatives from an elevator manufacturing company or its authorized representative.
- b.* Two representatives from elevator servicing companies.
- c.* One building owner or manager.
- d.* One representative employed by a local government in this state who is knowledgeable about building codes in this state.
- e.* One representative of workers actively involved in the installation, maintenance, and repair of elevators.
- f.* One licensed mechanical engineer.

65.3(3) The board shall elect a chairperson, vice chairperson, and secretary from its membership at the first meeting after July 1 of each year. Neither the commissioner nor the commissioner's designee may serve as chairperson. The chairperson shall, when present, preside at meetings, appoint committees, and perform all duties and exercise all powers of the chairperson. The vice chairperson shall, in the absence or incapacity of the chairperson, perform all duties and exercise all powers of the chairperson.

65.3(4) The board has the authority to:

- a.* Decide appeals concerning notices of defect or inspection reports issued by the commissioner pursuant to Iowa Code chapter 89A.
- b.* Establish fees.
- c.* Establish committees of the board, the members of which shall be appointed by the board chairperson and shall not constitute a quorum of the board. The board chairperson shall appoint committee chairpersons.
- d.* Hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting. The board shall cite the appropriate statute allowing for a closed session when voting to go into closed session. The board shall keep minutes of all discussions, persons present, and action occurring at a closed session and shall record the proceedings. The records shall be stored securely in the board office and shall not be made available for public inspection.
- e.* Perform any other function authorized by a provision of law.